

Join Our Team!

Position: Operations Support Staff

Position Summary - We are looking for a service scheduler/customer support representative to join our talented technical support team. Providing exceptional customer service is the foundation of our company. You will be supporting customers by scheduling service and creating tickets for the support department with room for advancement.

Specific Job Requirements -

- Communicate clearly and effectively with end users to ensure customer satisfaction.
- Maintain detailed records of daily interactions with customers.
- Collaborate with other Habitec tech support personal.
- Troubleshoot a wide variety of diverse products and handle customer issues

- **3+ years of customer service experience preferred**

Pre-Hire Screening - A job candidate must pass a drug and background check in advance of hire. References will be called to confirm previous experience.

Benefits - At Habitec we know that our people are our most valuable asset, and we are pleased to offer a substantial benefits package and overtime opportunities. Benefits include medical, life and disability insurance, 401K, and vacation/sick pay.

About Habitec Security - Habitec Security, founded in 1972, is headquartered in Holland, Ohio and has two full-service branches in Columbus, Ohio and Charlevoix, Michigan. Habitec is ranked as the 64th largest largest electronic security companies in the country according to the top 100 rankings compiled by the Security Distributing & Marketing (SDM). Habitec, one of the largest family-owned and operated security companies in the Midwest, monitors all 13,000 customers from a Habitec owned U.L. monitoring center. The Habitec team consists of over 80 employees with an average of 20+ years in the security industry and are leaders in residential and commercial security systems. For more information visit us at habitecsecurity.com

Habitec Security is an equal opportunity employer.



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